11/09/2022 FinCom Minutes (in conjunction with Board of Selectmen meeting)

Attending:

* Alan Flagg-Chair
* Susanne Shays-Recorder
* Stephen Dollinger (via phone)
* Don Haapakoski-Board of Selectmen Chair
* Bradford Taylor-Board of Selectmen Vice Chair
* Lucy Tessnau-Board of Selectmen Clerk
* Maribel LaRange-Board of Selectmen Admin.
* Paul Rochette
* Tim Howe
* Kevin Currier
* Harold Black
* Tom Hughes
* Shad Wells
* Board of Selectmen and FinCom meetings called to order at 6:02p
* Preliminary Town Meeting is on 11/28/2022 at 7:00p, at the Fire Station
	+ Article 1 (as presented) Transfer…
		- $479.56 from available funds for a FY2022 invoice from Arthur P. Jones & Assoc. Inc.
	+ Article 2 (as presented) Transfer…
		- $1,784.49 from available funds for Board of Health agent fee balance from FY2022
		- Hoping new Admin. will assist with Board of Health accounting timing
	+ Article 3 (as presented) Transfer…
		- $5,000 from available funds to supplement budgeted line for Town audit
			* **Article to be removed** due to $5,000 transfer from Ambulance Stabilization fund
	+ Article 4 (as presented) Transfer…
		- $5,175 from available funds for stipends for FY2021 and FY2022
			* No one applied for them, but they will be paid
			* Town Accountant will now pay stipends in December and June
	+ Article 5 (as presented) Raise and Appropriate…
		- $4,000 for Highway Department signs and street lining at $3,500 and uniforms at $500
	+ Article 6 (as presented) Transfer…
		- $19,960 from available funds to replace Town email service
			* $100/email account to migrate-$10,600 one time
			* $12/email account/month maintenance-$9,360 (65 accounts estimate)
			* 106 current accounts, active 60ish
			* **Article to be further reviewed**
	+ Article 7 (as presented) Raise and Appropriate…
		- $23,000 for pay raises for Town employees
			* **Article to be removed** due to use of the $25,000 already earmarked funding in Board of Selectmen Administrative Services line
				+ Excluded from amount is Police Department that has money in budget
				+ Excluded from amount is Assessors Department that has money in budget
				+ Retro to 07/01/2022
	+ Article 8 (as presented) Transfer…
		- $3,000 from available funds to supplement the Highway Department’s carport account
			* Has $5,000 in budget
				+ Budget based on quote based on a prefabricated metal structure but will need to build from scratch)
	+ Article Added Transfer…
		- $5,000 from Ambulance Stabilization to Audit line (see audit article above)
	+ Article Added Transfer…
		- $10,424.60 of remaining Ambulance Stabilization fund to General Stabilization fund
	+ Article Discussed Transfer…
	+ $10,000ish from available funds to hire contracted snowplow drivers to supplement the Highway Department
* Fire Department
	+ Budget good other than vehicle maintenance line
		- Vehicle repairs $7,000
	+ Fire truck capital project to be discussed with FinCom
		- $735,000-$920,000
		- 2-3 years to sign, 5 years for truck
* Highway Department
	+ Proposes article to hire contracted snowplow drivers (see article above)
		- Town Accountant will add a new line in Snow and Ice for said Contracted Services
	+ AC unit, compressor, duct work, repair costs still TBD
		- Could be quite expensive
* Board of Selectmen will vote on the articles Monday, November 14th, 2022
* Board of Selectmen made motion to adjourn meeting at 7:10p
	+ All in favor
* FinCom made motion to approve 10/19/2022 meeting’s minutes
	+ All in favor
* FinCom made motion to adjourn at 7:11p
	+ All in favor