

# **Town of Oakham**

Board of Selectmen

Work Meeting joint with Fincom

Minutes of November 9, 2022

**Present:** Don Haapakoski-Chairman, Brad Taylor-Vice Chairman, Lucy Tessnau-Clerk

**In attendance:** Maribel LaRange-BOS admin asst., Alan Flagg, Susanne Shays, Stephen Donllinger (via phone), Paul Rochette, Tim Howe, Kevin Currier, Harold Black, Shad Wells, Tom Hughes

**Meeting opened at 6:02 PM by Chairman, Don Haapakoski**

STM will be on 11/28/2022 at 7:00pm at the Fire Station. The Board of Selectmen along with the Finance Committee reviewed the articles that will be on the warrant.

1. Transfer 479.56 from available funds for FY2022 invoice from Arthur P. Jones & Assoc. Inc.
2. Transfer \$1,784.49 from available funds for Board of Health agent fee balance from FY2022
3. Transfer \$5,000 from available funds to supplement budgeted line for Town audit. Article will be removed due to \$5,000 transfer from Ambulance Stabilization fund.
4. Transfer \$5,175.00 from available funds for stipends for FY2021 & FY2022.  
In years past the accountant would submit them for everyone and they were paid out at different times. Moving forward all stipends have to be processed through payroll and will be pay in December and June.
5. Raise and Appropriate \$4,000 for Highway Department. \$3,500 for signs and street lining and \$500 for uniforms.
6. Transfer \$19,960 from available funds to replace Town email service to be compliant with state requirements.  
\$100/email to migrate one-time fee  
\$12/email account per month (approximate of 65 emails)  
Currently 106 email accounts, only 60ish active  
Article will be further reviewed
7. Raise and appropriate \$23,000 for pay raises for Town employees.  
Article removed due to use of \$25,000 in administrative Services line item.  
Excluded:  
Police Department already has the funding in their budget  
Assessors Department already has the funding in their budget  
Raises will be retro to 7/01/2022

8. Transfer \$3,000 for available funds to supplement the Highway Department's carport account to be able to build. Roofing, siding, electrical, etc.

Articles added:

- Transfer \$5,000 from Ambulance Stabilization to Audit line
- Transfer \$10,424.60 of remaining Ambulance Stabilization fund to General Stabilization fund.

**Discussed** transfer of \$10,000 or so to Highway Department to be able to hire contracted snowplow drivers.

**Highway Department:** Town Accountant will add new line item in Snow & Ice for contracted services.

AC unit, duct work can be very expensive.

**Fire Department:** Budget overall good besides vehicle maintenance line item. Capital project for a fire truck will be discussed with Fincom. Fire trucks are \$735,000-\$920,000.

The Board of Selectmen will vote on the articles on the warrant for the STM on November 14, 2022.

**Meeting Adjourned at 7:11 PM:** Don made a motion to adjourn, Lucy 2<sup>nd</sup>, Brad, all in favor: