



Finance Committee Meeting
January 31, 2011
7:00 pm
Oakham Town Hall

Members Present: Donna Derrico-Sands (DDS), Paul McNeil (PM), Lisa Hubacz (LH), Jon Boucher (JB)

Others Present: Sue Carpenter, Fire Chief Tom McCaffrey

Mail:

- Pathfinder list of students (not a public document)
- Full budget/expense report dated January 24, 2011

Discussed Town Tax Collector budget with Sue Carpenter:

- Sue will be leaving the position as she is moving
- Jim Smith fixes/maintains/backups a number of town computers, Sue managed to pay him \$500 for his services. She believes this service should go under the Board of Selectmen's budget.
- Discussed educational costs – Sue covers some of the cost and maybe this line item should be increased
- Discussed software required to be used to interact with Massachusetts Department of Revenue (DOR) computers
- Discussed new Dell computer (\$1,517.97) that is equipped to handle the software needed for DOR
- Sue suggested lowering budget for other equipment to \$765
- Sue suggested mailing should be kept at \$3,000
- Sue suggested tax title down to \$500
- Supply budget OK
- Sue suggested keeping dues up important to job function
- Sue discussed that the new Tax Collector could increase the cost of Demand letters from \$5 to \$30.

Discussed Ambulance/Fire Department budget with Chief McCaffrey:

- Chief stated that the department has approximately 34 people
- Discussed the issue of unemployment with so many personnel
- Line item for vehicle repairs may be light for next year
- Discussed vehicles
 - Would like a new ambulance at 10 years
 - Last ambulance was \$140,000
 - Used Fire Engine would cost \$170K to \$250K, may be requested next year
- Chief would like two full time people Monday-Friday - Approx. \$67,000
- Chief gave charts showing callouts (1-1-2010 to 12-31-2010) (attached)
- Chief hit 84% of the time with Ambulance
 - Good on weekend when people are in town



- Tougher during workday when personnel are at work
- Discussed amount of money that could get generated with 2 full time EMTs
- Looking to hit \$60,000 for ambulance receipts by June 30, 2011

Motion:

JB motioned, LH seconded, to transfer \$969.28 from Reserve Fund to Highway Building account to cover cost of smoke stack repair. Motion passed unanimously.

DDS, JB, LH signed Reserve Fund transfer for \$500 for new dishwasher for Council of Aging. The motion was voted last meeting

JB motioned, PM seconded, to cancel meeting on February 2, 2011 due to potential winter storm. Motion passed unanimously.

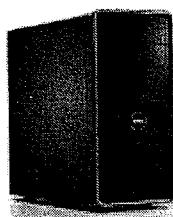
Next meeting scheduled for February 9, 2011 at 7:00 pm

Finance Committee meeting adjourned at 8:56 pm.

Windows® . Life without Walls™ . Dell recommends Windows 7.

1/31/11 MTB

Print Summary



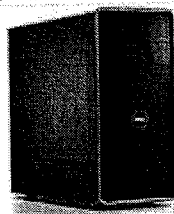
Inspiron 570

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 Total Savings \$259.00

Dell Price **\$1,517.97**



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My Selections All Options

- Inspiron 570

Date	1/24/2011 7:18:02 PM Central Standard Time			
Catalog Number	29 Retail 19			
Catalog Number / Description	Product Code	Qty	SKU	Id
Sidious 570MT: Inspiron 570 Minitower, No Bezel	SMNBH	1	[224-7513]	1
Color Bezels: True Blue	BLUE	1	[313-9033]	9
Processors: AMD Phenom™ II Processor X4 830 (2.8GHz, 4MB, 4C)	SMA830	1	[317-6000]	2
Operating System: Genuine Windows® 7 Home Premium, 64Bit English	W7HP6E	1	[318-0455] [330-6097] [420-6436] [420-6576] [420-7938] [420-8873] [420-9352] [420-9691] [421-0092] [421-0756]	11

			[421-2041] [421-2087] [421-2301] [421-4117] [421-4652] [463-2282]	
Microsoft Works and Office: Microsoft Office Professional 2010 <i>Access</i>	DPRO	1	[410-0463]	22
Service: 1 Year Basic Service Plan, DMLP	T10	1	[420-8878] [923-6757] [933-0380] [934-3870] [950-3337] [950-9797]	29
Monitor: 21.5" Dell SX2210 Full HD Monitor with Integrated SX2210 2.0 Megapixel Webcam, Dual Microphones		1	[320-7974]	5
Memory: 8GB DDR3 SDRAM - 4 DIMMs	8G1334D	1	[317-5425]	3
Hard Drives: 1TB Serial ATA Hard Drive (7200RPM) w/DataBurst Cache™	1TBS	1	[342-0222]	8
Audio & Entertainment: Inspire T12 Stereo Speaker System - Black - Designed for Dell	A2862701	1	[A2862701]	5591
Network Card: Integrated 10/100/1000 Ethernet	IN	1	[430-3628]	13
Security Software: McAfee SecurityCenter, 15-Months	MCPL15M	1	[410-9449]	25
Service 1: DataSafe 2.0 Online Backup 2GB for 1 year	DSO2G	1	[421-4356] [927-2357] [988-0099]	34
Adobe: Adobe Acrobat Reader 9.0 Multi-Language	AAREAD	1	[410-1867]	15
Networking Options: M10 Valet Wireless-N 300Mbps Router with AM10 USB Adapter Bundle	A4234229	1	[A4234229]	5230
Keyboard: Dell USB Entry Keyboard	EKL	1	[330-3620]	4
Mouse: Dell USB Optical Mouse	OMI	1	[330-8652]	12
Video Cards: ATI Radeon HD 5450 1GB DDR3	AT5450	1	[320-8898]	6
Optical Drives: 16X DVD+/-RW Drive	W7DVDRW	1	[313-9039] [421-4542]	16
Speakers: No Speaker Option	N	1	[313-2198]	18
Sound: Integrated 7.1 Channel Audio	IS	1	[313-9055]	17
Modem: No Dial Up Modem Option	N	1	[313-3137]	14
Floppy Drive: Dell 19 in 1 Media Card Reader	19MCRU2	1	[342-1868]	10



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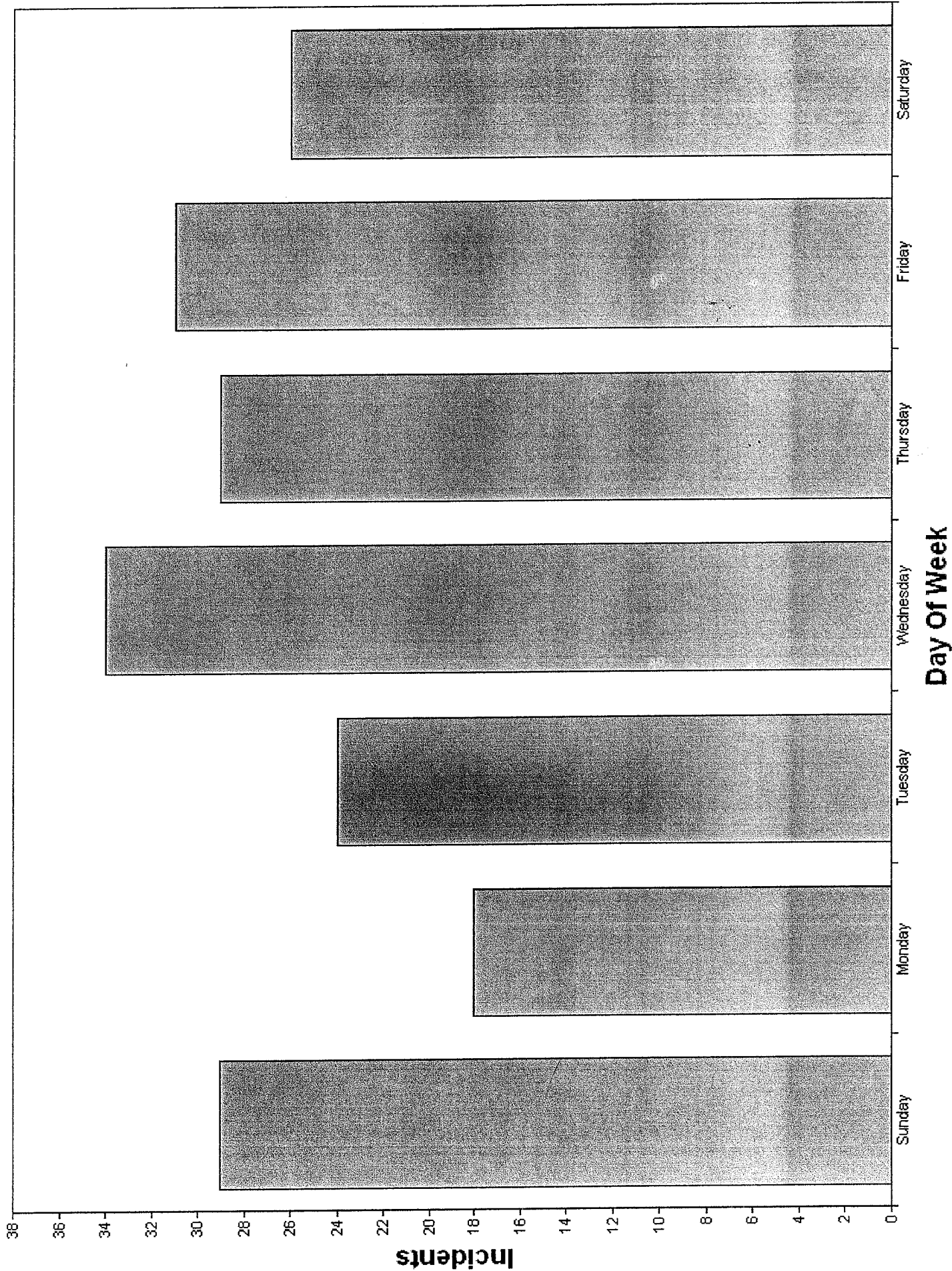
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snFG02

1-31-11 MTD

Incidents By Day of Week

JAN 1 → DEC 31, 2010



1-31-11 MTG

Incidents By Time of Day

JAH 1 → DEC 31, 2010

